



MAWDESLEY PARISH COUNCIL

Minutes of the Annual Meeting held on

Tuesday 20th May 2025 7.30pm at Mawdesley Village Hall

Participants: Cllr L Causer (Chair), Cllr M Worthington (Vice Chair), Cllr J Hogg, Cllr M Henty, Cllr S Boardman, Cllr G Green, Trish Grimshaw (Clerk/RFO), P Boardman (Lengthsman) and 7 members of the public.

1. **Retiring Chairman Summary of the Year** – *Cllr L Causer provided a verbal summary of the year and thanked Parish Councillors for their support.*
2. **Election of a Council Chairperson** – *Cllr Worthington proposed Cllr L Causer, seconded by Cllr M Henty, and subsequently unanimously agreed. The Chair's Declaration of Acceptance of office was signed.*
3. **Election of Vice Chairperson** - *Cllr L Causer proposed Cllr M Worthington, seconded by Cllr J Hogg, and subsequently unanimously agreed. The Vice Chairs Declaration of Acceptance of office was signed.*
4. **To receive delivery of Councillors of their acceptance of office forms** – *Declaration of Acceptance of office were received.*
5. **To appoint a representative to Mawdesley Village Hall** - *Cllr M Worthington proposed Cllr M Henty, seconded by Cllr L Causer, and subsequently unanimously agreed.*
6. **To appoint a representative to the Millennium Green** - *Cllr Causer proposed Cllr M Worthington, seconded by Cllr J Hogg, and subsequently unanimously agreed.*

At this point the meeting will adjourn to hold the Parish Council meeting

1. **Apologies** - Cllr G Worthington
2. **Declarations of Interest and Dispensations** - none
3. **To receive declarations of interest from Councillor's on items on the agenda** – Cllr S Boardman in respect of item 21, Reference 25/00404/FUL
4. **To receive written requests for dispensations for disclosable pecuniary interests (if any)** - none
5. **To grant any requests for dispensation as appropriate** - none
6. **Minutes of the Previous Meeting. To resolve to approve as a correct record the Minutes of the Council Meeting held on 08.04.25.** It was resolved to approve as a correct record the Minutes of the Council Meeting held on 08.04.25.
7. **Public Participation: To adjourn the meeting for a period of public participation.**

Any member of the public may speak for up to 5 minutes within the overall time allocated. Please note that any representation or matter raised does not require any response from the Council and should not be debated since no decision can lawfully be made during this time. A member of the public is any person present other than a member or official of the Council. A member or official of the Council may (after the meeting) request a future agenda item be placed setting out what it is the Council is being asked to consider and decide upon.

Several residents raised concerns regarding speeding traffic in the village. The Chair was thanked for her recent responses on Facebook in respect of speeding and the reminder to

report all incidents directly to Lancashire Police in addition to encouraging residents to slow down. The link to report speeding is detailed on all noticeboards, on the Parish Council website and is contained in the minutes. [Speed Concern Submission – Lancashire Road Safety Partnership](#)

A query was raised regarding moving the SpID to difference locations. It was confirmed that the Highways Authority permitted 3 locations for Mawdesley which are all used on a rotational basis – Dark Lane, Smithy Lane, and Hall Lane. Cllr Henty highlighted that the Parish Council can only use locations that have been approved by the Highways Authority at Lancashire County Council (LCC).

The Parish Council was thanked for new Community Garden planter on Moss Fields which is now in place filled with top soil and stone. Marion agreed to pass the news to the community gardeners and progress insurance for the group. Parish Councillors extended a huge thank you to the Peter the Parish Lengthsman for going above and beyond his duties in ensuring the planter was filled and made ready for use. A further thanks was extended to Martin Boardman who kindly assisted in providing machinery to lift and move the top soil in place.

Cllr Henty reported 2 complaints he has received regarding overhanging vegetation on Sycamore Close/New Street which is causing pedestrians to have to walk into the road. The Lengthsman advised that he has spoken to the owner who will prune the area asap.

The Clerk raised a request on behalf of the Millennium Green in relation to their grant application which the Parish Council has been previously approved. An up-to-date quotation was requested from the supplier which has resulted in an additional cost of £141.03. Parish Councillors were asked if they would wish to fund the additional expenditure. The Chair proposed to accept the new quotation with all Parish Councillors in agreement.

The Clerk advised she prepared a draft letter in respect of Bradshaw Lane flooding based on information from Cllr Henty. This will be e mailed to Parish Councillors for comments before forwarding to the land owner.

The Clerk has received correspondence from a member of the public who has raised concern regarding the faded zig zag lines outside the primary school at Hurst Green via the Lancashire County Council 'love clean streets' App on 10th March, however the lines have not, to date been repainted. Parish Councillors agreed this was a safety concern and agreed that the Clerk should contact LCC to expedite the matter.

8. **Parish Clerk's Report.** The Clerks report (previously circulated) was noted.
9. **Lengthsman's Report.** The Lengthsman has sourced a contractor to repair the Hurst Green sign and will obtain a quotation for the work. The contractor will need to use the Parish Council generator. The Community Planter is now filled with soil/drainage stone and is ready for planting up. New linings have been ordered for the hanging baskets and the plants and filled baskets will be ordered shortly. The Parish vehicle van requires a new tyre which the Lengthsman will obtain asap.
10. **To receive an update from Cllr Henty regarding the Community Garden group and progress with the soil order.** As mentioned, the planter is now ready for use by the group.
11. **To receive an update regarding the public rights of way and footpaths in the village.** The Clerk has received a response from the U3A who are keen to be involved in the project.

12. **To receive an update on grant funding in respect of the timber cabin.** The Clerk advised that Veolia Environmental Trust funding is due to open on 22 May with a deadline for applications to be submitted by 26th June 2025.
13. **To receive an update on the design work for the Interpretation Board on Moss Fields.** The Clerk thanked Parish Councillors for their feedback which has been forwarded to Olivia; the final version is due in the next few days.
14. **To receive feedback from the forest school re the idea of a 'reading circle' on Moss Fields and agree a way forward.** The Clerk has received a positive response from Debbie (Forest school) regarding a 'reading circle' made from tree stumps. Debbie added that this would be a positive step forward in having somewhere to sit, talk, use tools and share experiences as Moss Fields continues to be an important part of the children's education. Parish Councillors requested the Clerk to obtain prices for suitable seating.
15. **To receive an update on the signs for Moss Fields and additional hazel posts.** Cllr M Worthington previously circulated ideas from the scouts which were very well received by Parish Councillors. He advised there would be 3 signs (3ft x 1.5 ft) for the 3 entrances, to be set on wicker posts. The Clerk advised that she has ordered the additional hazel posts for the natural fencing.
16. **To receive correspondence (previously distributed) from the Environment Agency regarding sewage in the brook at Hall Green Barn which the Environment Agency referred to United Utilities.** The e mail response from the EA advised *'We do not provide feedback on incident reports and we will be unable to investigate all reports made to us. Our priority must be on incidents that present a higher or significant risk to people or the environment.'* It was resolved the Clerk should sent the correspondence to Environmental Health (Chorley Council) and to the new MP.
17. **To receive an update on the Neighbourhood Plan.** Cllr M Worthington noted there are 2/3 outstanding tasks before the plan is returned to Dave. This will be chased next week.
18. **To receive feedback from the sub-committee regarding the 'nativity' project.** No further progress to date; item to be deferred to later in the year.
19. **To receive an estimate for the filling/repair of potholes on the road opposite the British Legion and agree a way forward.** The Lengthsman to repair with suitable material.
20. **To receive the investment report from Quilter Cheviot for the Robert Moss Endowment Fund 01/01/25 to 31/03/25 (previously distributed).** Parish Councillors noted the report.
21. **Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.**

Proposal: Application for technical details consent for the erection of 5no. bungalows and associated access, pursuant to permission in principle ref. 24/00175/PIP

Location: Land At the Rear 36 New Street Mawdesley Ormskirk L40 2QP

Reference: 25/00404/FUL

Please view the documents and submit your comments online by 27 May 2025.

Decision – no objection

Proposal: Erection of 1no. dwelling (following demolition of outbuildings)

Location: Round Bank Farm Hall Lane Mawdesley Ormskirk L40 2QZ

Reference: 25/00401/FUL

Please view the documents and submit your comments online by 27 May 2025.

Decision – majority vote (4/2) no objection

Proposal: Part two/part three storey extension to the side/rear, enclosure of rear terrace with steps down to garden level and creation of parking space, following

demolition of existing side/rear extension

Location: City Cottage Hall Lane Mawdesley L40 2QZ

Reference: 25/00314/FULHH.

Please view the documents and submit your comments online by 30 May 2025.

Decision – no objection

Proposal: Listed Building Consent for a part two/part three storey extension to the side/rear, enclosure of rear terrace with steps down to garden level and creation of parking space, following demolition of existing side/rear extension

Location: City Cottage Hall Lane Mawdesley L40 2QZ

Reference: 25/00315/LBC

Please view the documents and submit your comments online by 30 May 2025.

Decision – no objection

Proposal: Permission in principle application for the erection of 1no. dwelling

Location: Sunny Brook Barn Hall Lane Mawdesley Ormskirk L40 2QY

Reference: 25/00433/PIP

Please view the documents and submit your comments online by 4 June 2025.

Decision – objection on the grounds of greenbelt

Proposal: Section 73 application to vary conditions 4 (approved plans) to amend the design of the approved dwelling, create a new site access and add a detached garage, 6 (site levels), 7, 8, 9 (dwelling emission rates) and 11 (invasive species) to make these compliance conditions, and remove condition 2 (commencement) of planning permission ref. 17/01154/FUL (Erection of a single dwellinghouse)

Location: Salt Pit Cottage Salt Pit Lane Mawdesley Ormskirk L40 2QX

Reference: 25/00437/FUL

Decision – no objection

Please view the documents and submit your comments online by 5 June 2025.

We have received the above applications which can be viewed at planning.chorley.gov.uk.

22. **To receive budget monitoring report for 2024/25 (previously distributed) noting bank reconciliation was ratified at the 08.04.25 meeting).** Parish Councillors noted the budget monitoring report.
23. **To advise of progress with documents for the internal auditor.** The Clerk advised she has prepared all the information for the internal auditor which is due to be collected tomorrow.
24. **To receive an update on the VAT return for year ending 31.03.25.** The Clerk advised she has submitted the VAT return and the Parish Council has received a refund of £3508.08
25. **To consider and approve the schedule of accounts for payment.** Approved
26. **Financial reports – to ratify accounts and authorise payments.** Approved

There being no further business the meeting closed at 20.26

Signed: M Worthington Cllr M Worthington, Vice Chair. **Dated:** 08/07/25